

CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
AGENDA

FEBRUARY 24, 2022

6:30 P.M. –REGULAR MEETING

Pursuant to Assembly Bill 361, this meeting will be held through a hybrid format of in-person attendance at the

Council Chambers located at
23873 Clinton Keith Road Ste 106
Wildomar, CA 92595

and/or virtual attendance via videoconferencing:

Join Zoom Meeting:

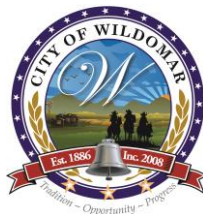
<https://us02web.zoom.us/j/81995415586>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 819 9541 5586

Given health and safety concerns, in person seating availability may be limited, and the meeting format may be changed to full remote via videoconferencing.

Please refer to the City's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via videoconferencing format, and details on how to participate: www.cityofwildomar.org



Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Nolan King, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Member

Daniel York
City Manager

Janet Morales, CMC
City Clerk

The City of Wildomar encourages your participation in the meeting; however, to minimize the spread of the COVID-19 virus, this meeting is being conducted in person and via video and teleconferencing with the following options available for the public to participate:

1. You may participate via the ZOOM Webinar Telephone and Videoconferencing.
2. You may participate in person; however, masks are required for unvaccinated individuals, and seating may be limited as the City is still participating in the 6-foot social distancing seating procedure.

Instructions for Electronic Participation

Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
2. During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.
3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Committee may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “Raise Hand” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “Raise Hand” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- Dial *9 on your keypad to signal that you would like to comment. When the Host unmutes you, Dial *6 to unmute.

Instructions for In Person Participation

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room.

When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Committee may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: Meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

1.1 Minutes – December 02, 2021 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2021-22 Second Quarter Financial Report

RECOMMENDATION:

Staff recommends the Committee receive and file the FY 2021-22 Second Quarter Financial Report.

2.2 Review draft FY 2020-21 Measure Z Annual Report

RECOMMENDATION:

Staff recommends the Committee to review, edit and approve the Annual Report for submittal to the City Council.

PARKS MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURNMENT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales, CMC
City Clerk

Dated: February 18, 2022

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
DECEMBER 02, 2021**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular session of December 02, 2021, of the Measure Z Oversight Advisory Committee was called to order by Chair Regalado at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California. Committee Member Roll Call showed the following:

Members in attendance: King, Underdown, Urlaub, Vice Chair Hitchcock, Chair Regalado

Members absent: None

Staff in attendance: Assistant City Manager York, City Clerk Morales, Administrative Services Director Howell, Project Consultant Riley and Community Services Director Torres.

The flag salute was led by Vice Chair Hitchcock

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Underdown, seconded by Vice Chair Hitchcock to approve the agenda as presented.

MOTION carried, 5-0:

AYES: King, Underdown, Urlaub, Vice Chair Hitchcock, Chair Regalado
NOES: None
ABSTAIN: None
ABSENT: None

1.0 CONSENT CALENDAR

A MOTION was made by Vice Chair Hitchcock, seconded by Member Urlaub to approve the consent calendar.

MOTION carried, 5-0:

AYES: King, Underdown, Urlaub, Vice Chair Hitchcock, Chair Regalado
NOES: None
ABSTAIN: None
ABSENT: None

1.1 Minutes – September 02, 2021 Adjourned Regular Meeting

Approved the Minutes as submitted.

1.2 Meeting Dates 2022

Approved the meetings for 2022 to be held on the 4th Thursday of February, May, August and the 1st Thursday in December.

2.0 GENERAL BUSINESS

2.1 FY 2021-22 First Quarter Financial Report

Chair Regalado read the title.

Administrative Services Director Howell presented the staff report.

It was the consensus of the Committee to receive and file the FY 2021-22 First Quarter Financial Report.

2.2 Establishment of a Measure Z 20/21 Ad-Hoc Annual Report Subcommittee

Chair Regalado read the title.

Community Services Director Torres presented the staff report.

A MOTION was made by Vice Chair Hitchcock, seconded by Member Underdown to appoint Member King and Chair Regalado to serve on a temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure Z Annual Report for fiscal year 20/21.

MOTION carried, 5-0:

AYES: King, Underdown, Urlaub, Vice Chair Hitchcock, Chair Regalado
NOES: None
ABSTAIN: None
ABSENT: None

PARKS MANAGER REPORT

Community Services Director Torres presented the Parks Manager Report.

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURNMENT

There being no further business, Chair Regalado declared the meeting adjourned at 6:44 p.m.

Submitted by:

Approved by:

Janet Morales, CMC
City Clerk

Steve Regalado
Chair

Measure Z Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: February 24, 2022

TO: Chairman and Committee Members

FROM: Robert (Bob) Howell, Administrative Services Director

SUBJECT: FY 2021-22 Second Quarter Financial Report

STAFF REPORT

RECOMMENDATION:

Staff recommends the Committee receive and file the FY 2021-22 Second Quarter Financial Report.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, staff is pleased to present the Second Quarter FY 2021-22 Financial Report (October 1, 2021 through December 31, 2021). This report also serves as the mid-year budget report. The amounts listed under June 30, 2021 are now audited amounts as the financial audit process has been completed since the last report.

The majority of the fund's annual budgeted revenues of \$429,400 come from the tax assessment of \$28.00 per parcel which are budgeted at \$392,700. Most of these revenues are received in two installments during the fiscal year (January and May). As such, the City did not receive any tax assessment revenues during the second quarter reporting period. The City received \$3,873 in Special Event Revenues, \$1,640 in Park Rentals, and \$500 in donations during the second quarter. Overall there have been \$11,720 in revenues earned in the first half of the fiscal year.

The expenditures for the second quarter were \$83,297, or 17.46% of the \$477,000 FY 2021-22 budget. Most of the expenditures were for on-going maintenance and utilities of the City parks. There were \$1,650 in expenditures for special events in the second quarter. Overall \$144,101, or 30% of the fiscal year's budget has been spent.

FISCAL IMPACT:

None

Submitted by
Robert Howell
Administrative Services Director

Approved by:
Dan York
City Manager

ATTACHMENTS:

Financial Reports 10/1/2021-12/31/2021

Attachment

Measure Z – Parks

Financial Reports

10/1/2021-12/31/2021

City of Wildomar
Comparative Balance Sheet
For the Periods Ended June 30, 2021 and December 31, 2021

Fund 255 - Measure Z Parks

	Audited	Unaudited
	<u>June 30, 2021</u>	<u>December 31, 2021</u>
Assets		
Cash	\$ 238,961	\$ 121,720
Accounts Receivable	-	-
Special Assessment Tax Receivable (See Note)	22,227	-
Prepaid Expense	-	-
Total Assets	<u>\$ 261,188</u>	<u>\$ 121,720</u>
Liabilities		
Accounts Payable	\$ 28,284	\$ 5,724
Accrued Payroll & Benefits	2,400	36,055
Unearned Revenue	3,833	2
Total Liabilities	<u>34,517</u>	<u>41,781</u>
Operating		
Year-to-date Revenues	361,568	6,147
Less Year-to-date Expenditures	398,050	53,648
Less Encumbrances	-	74,235
Excess (Deficiency) of Revenues over Expenditures	<u>(36,482)</u>	<u>(121,735)</u>
Fund Balance		
Estimated Restricted Fund Balance	<u>263,153</u>	<u>226,671</u>
Total Fund Balance	<u>226,671</u>	<u>79,939</u>
Total Liabilities, Operations, and Fund Balance	<u>\$ 261,188</u>	<u>\$ 121,720</u>

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual Comparison - 2nd Quarter
For the Year Ended December 31, 2021

Fund 255 - Measure Z Parks

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Favorable/ (Unfavorable)</u>	<u>Actuals as a % of Budget</u>
Revenues:				
Assessments	\$ 392,700	\$ -	\$ (392,700)	0.00%
Special Events & Facility Rentals	<u>36,400</u>	<u>11,715</u>	<u>(24,685)</u>	<u>32.19%</u>
Total Revenues	<u>429,100</u>	<u>11,715</u>	<u>(417,385)</u>	<u>2.73%</u>
Expenditures:				
Community Services - Admin	112,200	35,982	76,218	32.07%
Community Services - Parks	<u>364,800</u>	<u>108,119</u>	<u>256,681</u>	<u>29.64%</u>
Total Expenditures	<u>477,000</u>	<u>144,101</u>	<u>332,899</u>	<u>30.21%</u>
Net Change in Fund Balances	(47,900)	(132,386)	(84,486)	
Budgetary Fund Balance at July 1, 2021	<u>\$ 226,672</u>	<u>\$ 226,671</u>	<u>(1)</u>	
Budgetary Fund Balance, December 31, 2021	<u><u>\$ 178,772</u></u>	<u><u>\$ 94,285</u></u>	<u><u>\$ (84,487)</u></u>	

City of Wildomar
Fiscal Year 2021
Quarterly Revenue Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Revenues	Year-to-date Revenues	Favorable/ (Unfavorable)	Percentage Received
255 - Revenues						
3320	Special Event Revenue	\$ 26,400	\$ 3,873	\$ 5,263	\$ (21,137)	19.94%
3550	Special Assessment	392,700	-	-	(392,700)	0.00%
3553	Marna O'Brien Park - Facility Rental	10,000	1,640	5,952	(4,048)	59.52%
3555	Windsong Park - Facility Rental	100	-	5	(95)	5.00%
3800	Interest Income	200	-	-	(200)	0.00%
3852	Donations	-	500	500	500	100.00%
Total Measure Z Parks		\$ 429,400	\$ 6,013	\$ 11,720	\$ (417,680)	2.73%

City of Wildomar
Fiscal Year 2022
Quarterly Summary Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4120	City Manager	\$ 17,600	\$ 3,889	\$ 7,802	\$ 9,798	44.33%
255-410-4130	City Clerk	9,200	1,988	3,925	5,275	42.67%
255-410-4610	Community Services	85,400	15,481	24,255	61,145	28.40%
255-410-4611	Marna O'Brien Park	210,200	36,128	63,315	146,886	30.12%
255-410-4612	Heritage Park	66,500	10,641	17,911	48,589	26.93%
255-410-4613	Windsong Park	67,200	11,821	20,789	46,411	30.94%
255-410-4615	Malaga Park	20,900	3,349	6,104	14,796	29.21%
Total General Government		<u>\$ 477,000</u>	<u>\$ 83,297</u>	<u>\$ 144,101</u>	<u>\$ 332,899</u>	<u>30.21%</u>
Total Measure Z Parks		<u>\$ 477,000</u>	<u>\$ 83,297</u>	<u>\$ 144,101</u>	<u>\$ 332,899</u>	<u>30.21%</u>

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4120 City Manager						
255-410-4120-51001	Salaries	\$ 11,300	\$ 2,527	\$ 5,138	\$ 6,162	45.47%
255-410-4120-51002	Cashouts	900	421	421	479	0.00%
255-410-4120-51010	Overtime	-	-	-	-	0.00%
255-410-4120-51100	Auto Allowance	500	120	260	240	52.00%
255-410-4120-51105	Cell Phone Allowance	100	9	20	81	19.50%
255-410-4120-51170	Internet Allowance	100	9	20	81	19.50%
255-410-4120-51150	PERS Retirement	2,500	556	1,132	1,368	45.26%
255-410-4120-51155	Social Security	-	-	-	-	0.00%
255-410-4120-51160	Medicare	200	44	83	117	41.67%
255-410-4120-51162	Federal Unemployment Insurance	-	-	-	-	0.00%
255-410-4120-51164	State Unemployment Insurance	-	-	-	-	0.00%
255-410-4120-51200	Medical Insurance	700	184	398	302	56.82%
255-410-4120-51201	Dental Insurance	100	16	35	65	34.97%
255-410-4120-51202	Vision Insurance	100	2	4	96	4.42%
255-410-4120-51204	Life Insurance	-	-	-	-	0.00%
255-410-4120-51208	Other Insurance Premium	100	-	83	17	82.68%
255-410-4120-51210	Retirement RHS	1,000	-	209	791	20.89%
Total City Manager		\$ 17,600	\$ 3,889	\$ 7,802	\$ 9,798	44.33%
255-410-4130 City Clerk						
255-410-4610-51001	Salaries	\$ 6,100	\$ 1,352	\$ 2,732	\$ 3,368	44.78%
255-410-4610-51002	Cashouts	300	113	113	187	0.00%
255-410-4610-51100	Auto Allowance	200	30	65	135	32.50%
255-410-4610-51105	Cell Phone Allowance	100	9	20	81	19.50%
255-410-4610-51170	Internet Allowance	100	9	20	81	19.50%
255-410-4610-51150	PERS Retirement	1,400	298	601	799	42.96%
255-410-4610-51160	Medicare	100	22	43	57	42.73%
255-410-4610-51164	State Unemployment Insurance	-	-	-	-	0.00%
255-410-4610-51200	Medical Insurance	600	120	253	347	42.13%
255-410-4610-51201	Dental Insurance	100	8	17	83	17.16%
255-410-4610-51202	Vision Insurance	100	1	2	98	2.34%
255-410-4610-51208	Other Insurance Premium	100	28	61	39	60.70%
Total City Clerk		\$ 9,200	\$ 1,988	\$ 3,925	\$ 5,275	42.67%

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date		
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used	
255-410-4610 Community Services							
255-410-4610-51001	Salaries	\$ 44,300	\$ 6,907	\$ 12,917	\$ 31,383	29.16%	
255-410-4610-51002	Cashouts	2,200	402	406	1,794	0.00%	
255-410-4610-51010	Overtime	600	-	-	600	0.00%	
255-410-4610-51100	Auto Allowance	900	162	407	494	45.17%	
255-410-4610-51105	Cell Phone Allowance	600	54	107	494	17.75%	
255-410-4610-51170	Internet Allowance	200	18	29	172	14.25%	
255-410-4610-51150	PERS Retirement	5,100	933	1,602	3,498	31.41%	
255-410-4610-51155	Social Security	100	-	-	100	0.00%	
255-410-4610-51160	Medicare	700	105	194	506	27.69%	
255-410-4610-51162	Federal Unemployment Insurance	-	-	-	-	0.00%	
255-410-4610-51164	State Unemployment Insurance	-	-	-	-	0.00%	
255-410-4610-51200	Medical Insurance	9,800	1,087	2,135	7,665	21.78%	
255-410-4610-51201	Dental Insurance	1,600	111	221	1,379	13.80%	
255-410-4610-51202	Vision Insurance	400	15	32	368	8.04%	
255-410-4610-51204	Life Insurance	-	-	-	-	0.00%	
255-410-4610-51208	Other Insurance Premium	1,200	256	470	730	39.20%	
255-410-4610-51210	Retirement RHS	-	-	-	-	0.00%	
255-410-4610-52010	Office Supplies	-	-	-	-	0.00%	
255-410-4610-52012	Departmental Supplies	-	-	-	-	0.00%	
255-410-4610-52016	Reproduction	-	-	-	-	0.00%	
255-410-4610-52020	Legal Notices	-	-	-	-	0.00%	
255-410-4610-52100	Memberships/Dues	-	-	-	-	0.00%	
255-410-4610-52113	Travel	-	125	431	(431)	0.00%	
Vendor #: 001422 SOLORIO, TRAVIS			125	431			
Total Detailed Expenditures			125	431			
255-410-4610-52115	Contractual Services	10,000	5,306	5,306	4,694	53.06%	
Vendor #: 001418 WEBB MUNICIPAL FINANCE, LLC			5,306	5,306			
Total Detailed Expenditures			5,306	5,306			
255-410-4610-52116	Professional Services	200	-	-	200	0.00%	
255-410-4610-52117	Legal Services	-	-	-	-	0.00%	
255-410-4610-58130	Vehicles	7,500	-	-	7,500	0.00%	
Total Community Services		\$ 85,400	\$ 15,481	\$ 24,255	\$ 53,645	28.40%	

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date																																																																							
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used																																																																						
255-410-4611	Marna O'Brien Park																																																																											
255-410-4611-51010	Overtime	\$ -	\$ 1,221	1,564	(1,564)	0.00%																																																																						
255-410-4611-51160	Medicare	-	15	20	(20)	0.00%																																																																						
255-410-4611-52010	Office Supplies	-	-	-	-	0.00%																																																																						
255-410-4611-52012	Departmental Supplies	10,700	269	1,671	9,029	15.62%																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Vendor #:</td> <td style="width: 15%;">000378</td> <td style="width: 40%;">TEMECULA VALLEY PIPE & SUPPLY</td> <td style="width: 10%; text-align: right;">800</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000088</td> <td>ACE HARDWARE</td> <td style="text-align: right;">67</td> <td style="text-align: right;">201</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000367</td> <td>CINTAS CORPORATION</td> <td></td> <td style="text-align: right;">207</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000526</td> <td>PRINT POSTAL</td> <td></td> <td style="text-align: right;">71</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000094</td> <td>STAUFFERS LAWN EQUIPMENT</td> <td style="text-align: right;">11</td> <td style="text-align: right;">11</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000075</td> <td>DOGGIE WALK BAGS, INC.</td> <td style="text-align: right;">191</td> <td style="text-align: right;">380</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Total Detailed Expenditures</td> <td style="text-align: right; border-top: 1px solid black;">269</td> <td style="text-align: right; border-top: 1px solid black;">1,671</td> <td></td> <td></td> </tr> </table>							Vendor #:	000378	TEMECULA VALLEY PIPE & SUPPLY	800				Vendor #:	000088	ACE HARDWARE	67	201			Vendor #:	000367	CINTAS CORPORATION		207			Vendor #:	000526	PRINT POSTAL		71			Vendor #:	000094	STAUFFERS LAWN EQUIPMENT	11	11			Vendor #:	000075	DOGGIE WALK BAGS, INC.	191	380			Total Detailed Expenditures			269	1,671																							
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255-410-4611-52016	Reproduction	-	-	-	-	0.00%																																																																						
255-410-4611-52113	Travel	-	-	-	-	0.00%																																																																						
255-410-4611-52115	Contractual Services	121,800	18,761	30,441	91,359	24.99%																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Vendor #:</td> <td style="width: 15%;">001337</td> <td style="width: 40%;">MPS SECURITY</td> <td style="width: 10%; text-align: right;">3,871</td> <td style="text-align: right;">5,745</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>001379</td> <td>AMERICAN MEDICAL RESPONSE</td> <td style="text-align: right;">300</td> <td style="text-align: right;">300</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>001622</td> <td>COMMERCIAL BUILDING MANAGEMENT SERVICES INC</td> <td style="text-align: right;">6,690</td> <td style="text-align: right;">9,776</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>001262</td> <td>PEST OPTIONS INC</td> <td style="text-align: right;">1,180</td> <td style="text-align: right;">1,180</td> <td></td> <td></td> </tr> <tr> <td>Vendor #:</td> <td>000499</td> <td>INLAND EMPIRE LANDSCAPE INC</td> <td style="text-align: right;">6,720</td> <td style="text-align: right;">13,440</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Total Detailed Expenditures</td> <td style="text-align: right; border-top: 1px solid black;">18,761</td> <td style="text-align: right; border-top: 1px solid black;">30,441</td> <td></td> <td></td> </tr> </table>							Vendor #:	001337	MPS SECURITY	3,871	5,745			Vendor #:	001379	AMERICAN MEDICAL RESPONSE	300	300			Vendor #:	001622	COMMERCIAL BUILDING MANAGEMENT SERVICES INC	6,690	9,776			Vendor #:	001262	PEST OPTIONS INC	1,180	1,180			Vendor #:	000499	INLAND EMPIRE LANDSCAPE INC	6,720	13,440			Total Detailed Expenditures			18,761	30,441																														
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255-410-4611-52116	Professional Services	9,400	2,568	6,158	3,242	65.51%																																																																						
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255-410-4611-53024	Solid Waste	3,900	554	924	2,976	23.69%																																																																						
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255-410-4611-53025	Electricity	30,000	-	-	30,000	0.00%																																																																						
255-410-4611-53026	Water	33,000	12,035	21,719	11,281	65.82%																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Vendor #:</td> <td style="width: 15%;">000012</td> <td style="width: 40%;">ELSINORE VALLEY MUNICIPAL, WATER DISTRICT</td> <td style="width: 10%; text-align: right;">12,035</td> <td style="text-align: right;">21,719</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Total Detailed Expenditures</td> <td style="text-align: right; border-top: 1px solid black;">12,035</td> <td style="text-align: right; border-top: 1px solid black;">21,719</td> <td></td> <td></td> </tr> </table>							Vendor #:	000012	ELSINORE VALLEY MUNICIPAL, WATER DISTRICT	12,035	21,719			Total Detailed Expenditures			12,035	21,719																																																										
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255-410-4611-53028	Communications	500	-	114	386	22.81%																																																																						
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255-410-4611-56013	Building Maintenance/Repair	-	-	-	-	0.00%																																																																						
255-410-4611-56015	Property/Equipment Rental	400	486	486	(86)	121.53%																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Vendor #:</td> <td style="width: 15%;">001258</td> <td style="width: 40%;">SUNBELT RENTALS, INC.</td> <td style="width: 10%; text-align: right;">486</td> <td style="text-align: right;">486</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Total Detailed Expenditures</td> <td style="text-align: right; border-top: 1px solid black;">486</td> <td style="text-align: right; border-top: 1px solid black;">486</td> <td></td> <td></td> </tr> </table>							Vendor #:	001258	SUNBELT RENTALS, INC.	486	486			Total Detailed Expenditures			486	486																																																										
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255-410-4611-58100	Furniture & Equipment	500	217	217	283	43.49%																																																																						
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Total Detailed Expenditures			217	217																																																																								
255-410-4611-58110	Hardware/Software	-	-	-	-	0.00%																																																																						
Total Marna O'Brien Park		\$ 210,200	\$ 36,128	\$ 63,315	\$ 146,886	30.12%																																																																						

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4612	Heritage Park					
255-410-4612-51010	Overtime	\$ -	\$ 1,221	1,564	(1,564)	0.00%
255-410-4612-51160	Medicare	-	15	20	(20)	0.00%
255-410-4612-52010	Office Supplies	-	-	-	-	0.00%
255-410-4612-52012	Departmental Supplies	4,500	191	380	4,120	8.45%
Vendor #: 000075 DOGGIE WALK BAGS, INC.			191	380		
Total Detailed Expenditures			191	380		
255-410-4612-52115	Contractual Services	53,500	8,438	14,324	39,176	26.77%
Vendor #: 001337 MPS SECURITY			3,848	5,624		
Vendor #: 001262 PEST OPTIONS INC				270		
Vendor #: 001622 COMMERCIAL BUILDING MANAGEMENT SERVICES INC			2,250	3,750		
Vendor #: 000499 INLAND EMPIRE LANDSCAPE INC			2,340	4,680		
Total Detailed Expenditures			8,438	14,324		
255-410-4612-52116	Professional Services	3,000	300	827	2,173	27.57%
Vendor #: 000342 FENCE MASTERS				462		
Vendor #: 001543 NPPW SERVICES			300	365		
Total Detailed Expenditures			300	827		
255-410-4612-53024	Solid Waste	-	-	-	-	0.00%
255-410-4612-53025	Electricity	500	-	-	500	0.00%
255-410-4612-53026	Water	5,000	476	796	4,204	15.92%
Vendor #: 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTRICT			476	796		
Total Detailed Expenditures			476	796		
255-410-4612-53027	Gas	-	-	-	-	0.00%
255-410-4612-53028	Communications	-	-	-	-	0.00%
255-410-4612-56015	Property/Equipment Rental	-	-	-	-	0.00%
255-410-4612-58100	Furniture & Equipment	-	-	-	-	0.00%
Total Heritage Park		\$ 66,500	\$ 10,641	\$ 17,911	48,589	26.93%

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4613	Windsong Park					
255-410-4613-51010	Overtime	\$ -	\$ 611	782	(782)	0.00%
255-410-4613-51160	Medicare	-	8	10	(10)	0.00%
255-410-4613-52010	Office Supplies	-	-	-	-	0.00%
255-410-4613-52012	Departmental Supplies	4,500	191	380	4,120	8.45%
Vendor #: 000075 DOGGIE WALK BAGS, INC.			191	380		
Total Detailed Expenditures			191	380		
255-410-4613-52115	Contractual Services	48,200	9,471	16,000	32,201	33.19%
Vendor #: 001337 MPS SECURITY			3,905	5,691		
Vendor #: 001262 PEST OPTIONS INC			820	895		
Vendor #: 001622 COMMERCIAL BUILDING MANAGEMENT SERVICES INC			1,440	2,400		
Vendor #: 000186 RIGHTWAY			1,206	2,814		
Vendor #: 000499 INLAND EMPIRE LANDSCAPE INC			2,100	4,200		
Total Detailed Expenditures			9,471	16,000		
255-410-4613-52116	Professional Services	4,800	-	-	4,800	0.00%
255-410-4613-53020	Telephone	-	-	-	-	0.00%
255-410-4613-53024	Electricity	1,100	-	-	1,100	0.00%
255-410-4613-53025	Water	8,000	1,541	3,503	4,497	43.79%
Vendor #: 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTRICT			1,541	3,503		
Total Detailed Expenditures			1,541	3,503		
255-410-4613-53028	Communications	600	-	114	486	19.01%
Vendor #: 000437 VERIZON WIRELESS			-	114		
Total Detailed Expenditures			-	114		
255-410-4612-56015	Property/Equipment Rental	-	-	-	-	0.00%
255-410-4612-58100	Furniture & Equipment	-	-	-	-	0.00%
Total Windsong Park		\$ 67,200	\$ 11,821	\$ 20,789	\$ 46,411	30.94%

City of Wildomar
Fiscal Year 2022
Quarterly Detailed Expenditure Report - 2nd Quarter
October 1, 2021 to December 31, 2021

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4615	Malaga Park					
255-410-4615-51010	Overtime	\$ 500	\$ -	\$ -	500	0.00%
255-410-4615-51160	Medicare	-	-	-	-	0.00%
255-410-4615-52012	Departmental Supplies	-	-	-	-	0.00%
255-410-4615-52115	Contractual Services	15,700	1,925	3,552	12,148	22.63%
Vendor #: 001622 <i>COMMERCIAL BUILDING MANAGEMENT SERVICES INC</i>			1,125	1,875		
Vendor #: 000499 <i>INLAND EMPIRE LANDSCAPE INC</i>			800	1,677		
Total Detailed Expenditures			1,925	3,552		
255-410-4615-52116	Professional Services	-	-	-	-	0.00%
255-410-4615-53025	Electricity	1,200	51	66	1,134	5.49%
Vendor #: 000022 <i>EDISON</i>			51	66		
Total Detailed Expenditures			51	66		
255-410-4615-53026	Water	3,500	1,372	2,486	1,014	71.04%
Vendor #: 000012 <i>ELSINORE VALLEY MUNICIPAL, WATER DISTRICT</i>			1,372	2,486		
Total Detailed Expenditures			1,372	2,486		
255-410-4615-53028	Communications	-	-	-	-	-
Total Malaga Park		\$ 20,900	\$ 3,349	\$ 6,104	\$ 14,796	29.21%
Total Measure Z Parks		\$ 477,000	\$ 83,297	\$ 144,101	\$ 332,899	30.21%

Measure Z Oversight Advisory Committee
Agenda Item #2.2
GENERAL BUSINESS
Meeting Date: February 24, 2022

TO: Chair and Committee Members
FROM: Daniel Torres, Parks, Community Services Director
SUBJECT: Review draft FY 2020-21 Measure Z Annual Report

STAFF REPORT

RECOMMENDATION:

Staff recommends the Committee to review, edit and approve the Annual Report for submittal to the City Council.

BACKGROUND/DISCUSSION:

During the December 2, 2021, meeting the Committee chose to follow the Annual Report writing process by performing the items listed below.

1. 12-02-2021: Establishment of a Measure Z FY 2020-21 Annual Report Ad-Hoc Subcommittee.
2. 02-10-2022: Provide review and comments through the Annual Park Inspections.
3. 02-24-2022: Review draft Annual Report which includes audited financial statements and the committee members written comments regarding the conditions of park facilities and a maintenance operations report.

The subcommittee and staff have prepared a draft of the FY 2020-21 Annual Report for Measure Z and is available for edits or comments by the Committee members prior to issuing to the City Council during the March 09, 2022 regular scheduled meeting.

FISCAL IMPACT:

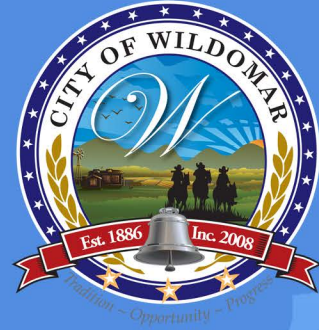
None

Submitted by:
Daniel Torres
Community Services Director

Approved by:
Dan York
City Manager

ATTACHMENTS:

Measure Z Annual Report FY20-21 - Draft Version



Measure Z Annual Report Fiscal Year 2020 - 2021



City of Wildomar

FY 2020-21

Dustin Nigg, Mayor
Ben J. Benoit, Mayor Pro Tem
Bridgette Moore, Council Member
Joseph Morabito, Council Member
Marsha Swanson, Council Member

Gary Nordquist
City Manager

Thomas D. Jex
City Attorney

Measure Z Oversight and Advisory Committee

Steve Regalado, Chair
Nolan King, Committee Member
Shelia Urlaub, Committee Member
Shelley Hitchcock, Committee Member
Timothy Underdown, Committee Member

Community Services and Parks Operations Staff

Daniel Torres, Community Services Director
Christy Bowen, Grounds Worker II
Travis Solorio, Grounds Worker II
Cameron Luna, Community Services Intern II
Janet Morales, City Clerk

TABLE OF CONTENTS

Introduction.....	1
Wildomar Parks Description.....	3
Maintenance and Operations Report	5
Measure Z Funded Parks Special Events	14
Measure Z Oversight and Advisory Committee Comments Summary.....	16
Measure Z Oversight and Advisory Committee Comments	21
Financial Information.....	65



INTRODUCTION

The purpose of this report is to provide the City Council of the City of Wildomar with the amount of funds collected and expended, the status of the community parks and community park facilities, programs and services funded by the tax proceeds raised by Measure Z, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.

Specifically as stated in Ordinance 71 and Municipal Code section 3.18:

3.18.020 Purpose.

*The tax authorized by this chapter is solely for the purpose of raising revenue to pay for the availability of and the funding, repair, operating and maintenance of community parks and community park related facilities, programs and services within the City of Wildomar. The tax is not imposed as an ad valorem tax on real property, nor a transaction tax or sales tax on the sale of real property. The proceeds of the tax will be deposited in a special fund and shall be restricted for the purposes stated above. As such, the tax is a special tax. (Ord. 71 § 1, 2012)*¹

3.18.030 Use of proceeds.

Tax proceeds raised pursuant to this chapter may only be used for Wildomar community park purposes as specified in Section 3.18.020, including, but not limited to, maintaining clean public restrooms, maintaining safe playground equipment, restoring safety lighting, removing graffiti, maintaining sports fields, and maintaining landscaping and public structures situated in Wildomar community parks. Tax proceeds raised pursuant to this chapter may also be used for audit reports as set forth in this chapter. (Ord. 71 § 1, 2012)

3.18.040 Annual report.

An annual report shall be prepared and filed with the City Council of the City as provided in Sections 50075.1 and 50075.3 of the California [Government Code](#), and shall contain: (A) the amount of funds collected and expended; and (B) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities. (Ord. 71 § 1, 2012)

3.18.050 Annual audit. *The Director of Finance shall cause the City's independent auditor to perform an annual audit of the expenditure of the proceeds of the tax imposed by this chapter. (Ord. 71 § 1, 2012)*

On November 6, 2012, Wildomar residents voted and approved a \$28 annual parcel tax (Measure Z) to assist in the funding of park operations and related park activities. By Statute, the passage of Measure Z triggered a number of tasks, one of which was establishing the Parks Funding Measure Z Citizen's Oversight Advisory Committee. At the completion of the Fiscal Year 2020-21, the committee members were:

Steve Regalado, Chair
Nolan King, Committee Member
Shelia Urlaub, Committee Member
Shelley Hitchcock, Committee Member
Timothy Underdown, Committee Member

Committee Meetings for FY 2020-21, were held:

- August 27, 2020
- December 01, 2020
- February 25, 2021
- May 27, 2021

This report includes a description of each of the four City of Wildomar parks, a report stating the Maintenance and Operations performed during the year, a recap of the Measure Z Funded Special Event, an inspection of the parks conditions and operations by each of the committee members and the Wildomar Measure Z Park Fund Financial Statements for the Year Ended June 30, 2021 as provided by the independent audit firm of Teaman, Ramirez & Smith, Inc.

DESCRIPTION OF WILDOMAR PARKS

MARNA O'BRIEN PARK

20505 Palomar Street

The largest of the city parks with a total of 9 acres and is often the site of many of the City's special events. The park facilities consist of three baseball fields with spectator and player benches, two full basketball court, and two large multi-use soccer fields along with sports field lighting, a tot-lot for ages 2-5 yrs., a Little Free Library, three picnic shelters, a concrete walking trail, parking lot and permanent restrooms and a concession stand which is used for special events.

REGENCY HERITAGE PARK

20171 Autumn Oaks Place

This neighborhood park for the residents of Wildomar includes a tot-lot play area for ages 5-12 yrs., two basketball half courts, picnic shelters, park benches and a dog park. The park is designed with a direct access so that its facilities can be shared with neighborhood school.

WINDSONG PARK

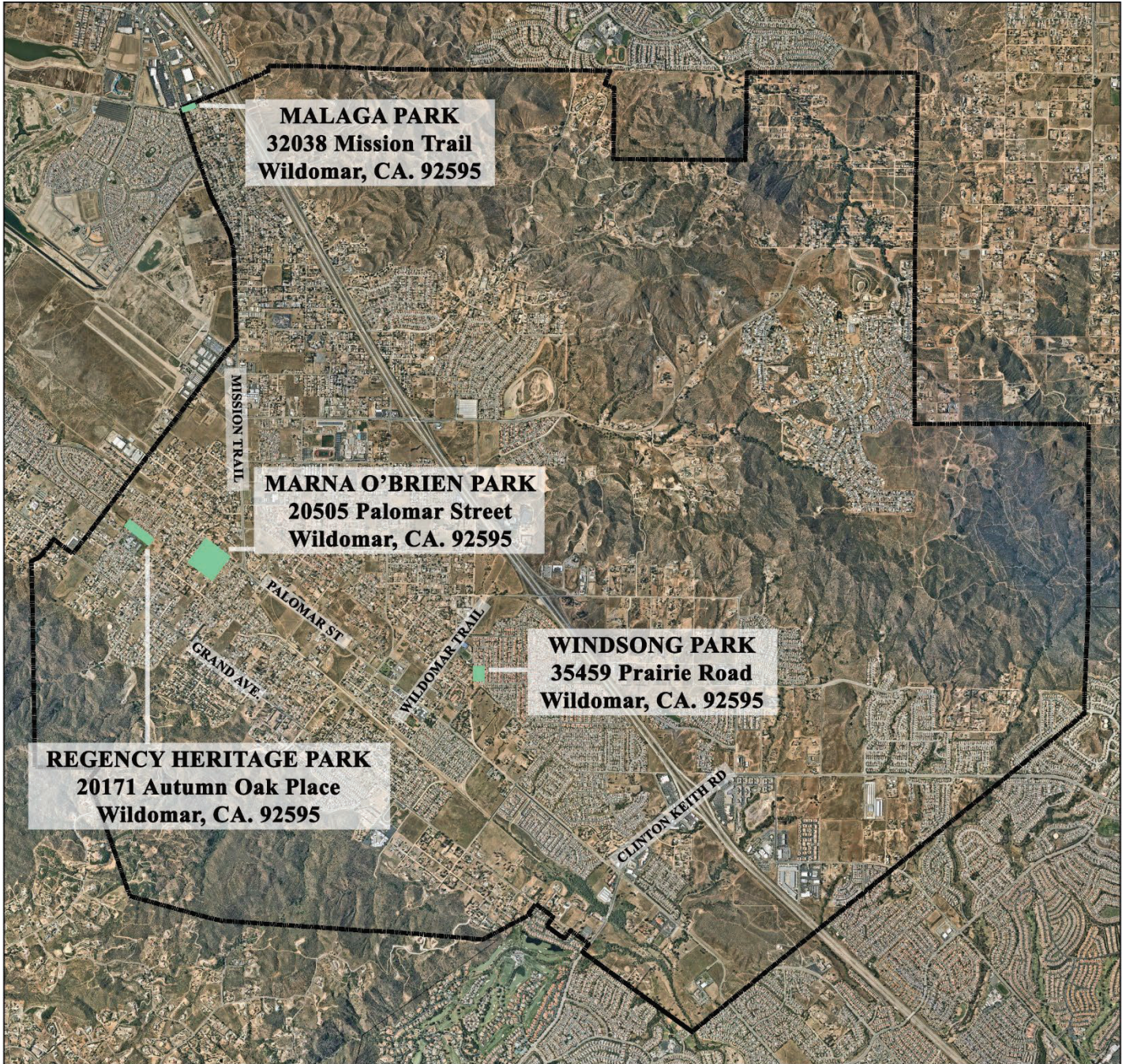
35459 Prairie Road

This neighborhood park is in the Windsong area of Wildomar. The park includes tot-lot for ages 2-5 yrs., basketball court, a Little Free Library, concrete walkway around the perimeter of the park, picnic tables and picnic shelters.

MALAGA PARK

32038 Mission Trail

The newest of the city parks and it serves as a gateway to the City of Wildomar when traveling from the City of Lake Elsinore. The park amenities include a perimeter walkway, wooden shade arbors, a decorative rock feature near the Welcome to Wildomar/Malaga Park Monument, a Little Free Library, and has a beautiful view of the Cleveland National Forest Mountains.



MAINTENANCE AND OPERATIONS SUMMARY

The daily upkeep of the four city parks is performed by contracted landscape, janitorial, and security services. These services are vital to the overall appearance and maintenance of each park locations assets. City Staff performs a daily walk thru to confirm that the parks are at an adequate service level for use.

During FY20-21 the following contractors provided routine services:

- Inland Empire Landscape
- Commercial Building Management
- MPS Security

Throughout the year larger maintenance items and projects are conducted to provide the most utility from each park location. The following pages highlight these items as well as reporting the water usage for each park.

During FY20-21 the below contractor provided additional services:

- Asap Services
- Corona Clay
- Daniel Pest Control
- DeAnza Termite
- Fence Masters
- Honor Plumbing
- J.J.'s Plumbing
- NPPW Services
- Ochoa's Backflow Systems
- Pest Options
- Rightway
- SoCal Mulch Inc
- Sunbelt Rentals
- Wright Construction, Engineering Corp.

The parks had experienced an increase in maintenance costs, such as janitorial and power washing, due to the COVID-19 Pandemic. These costs have not been placed in the Measure Z fund, but rather in another fund for which the City is utilizing to track the Pandemic costs and is seeking reimbursement from federal and state sources.

MARNA O'BRIEN



The regular landscape services that were performed at Marna O'Brien during this period includes weekly mowing during the warm season, leaf and debris removal during the fall season quarterly turf fertilization, shrub trimming, irrigation oversight, and upkeep of the parking lot and curbing. The landscape contractor also provided additional services to this location which include the installation of color mulch to the gardens surrounding the basketball courts and parking lot.

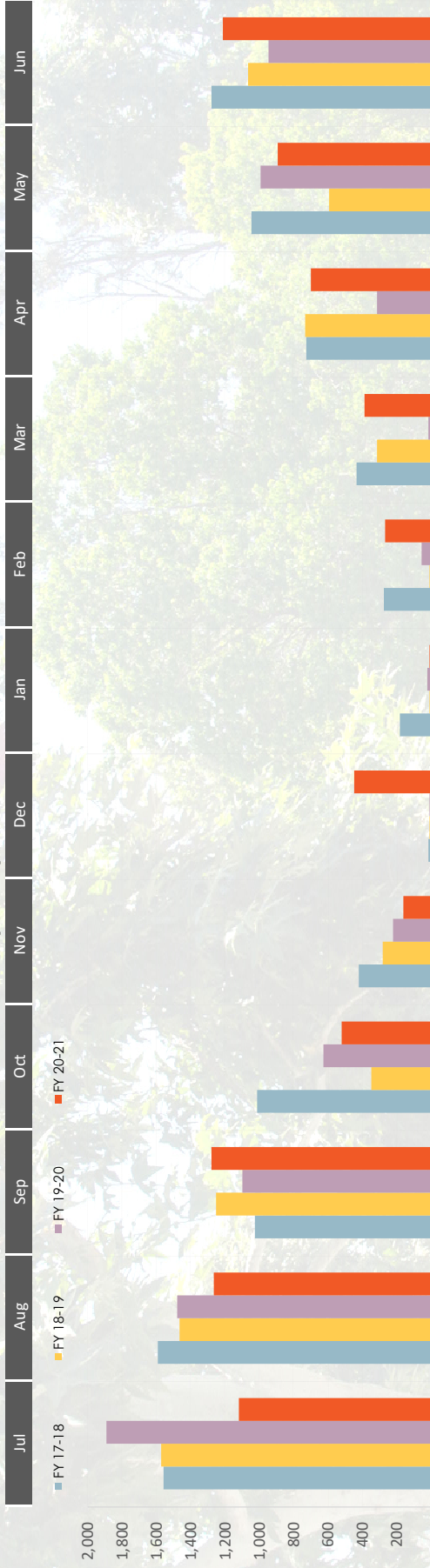
The janitorial contractor provided twice a day services to this location that include, but not limited to cleaning restroom facility, removal and replacing of trash can liners, remove any debris within park, and clearing of walkways. The contractor provided the additional services of steam and hot water cleaning of grout to men's restroom. The restroom at Marna O'Brien Park has additional service that included replacement of flush valves, repair to men's stall until completed by J. J's and Honor Plumbing and the removal of graffiti performed by NPPW Services.

The playground received 67 cubic yards of certified surface wood fibers from SoCal Mulch; they used the blower device attached to their trucks to evenly distribute the material within the area. Maintenance to the baseball fields were completed in coordination with the delivery of infield mix provided by Corona Clay and distributed by Asap Services.

Additional projects completed during this period include gopher services provided by Pest Options and the installation of the new basketball backboards, hoops and nets with equipment rented from Sunbelt rentals. These items were originally removed in March of fiscal year 19-20.

WATER USAGE

CENTUM CUBIC FEET (CCF) USED - MARNA O'BRIEN PARK



FISCAL YEAR	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 17-18	1,561.00	1,595.00	1,027.00	1,010.00	419.00	13.00	181.00	273.00	437.00	727.00	1,043.00	1,277.00
FY 18-19	1,574.00	1,464.00	1,253.00	344.00	280.00	7.00	5.00	5.00	311.00	736.00	594.00	1,063.00
FY 19-20	1,892.00	1,481.00	1,097.00	626.00	224.00	4.00	20.00	53.00	13.00	314.00	994.00	947.00
FY 20-21	1,122.00	1,266.00	1,279.00	521.00	161.00	450.00	10.00	268.00	389.00	699.00	891.00	1,215.00

*Rates during FY20-21

Landscaping Irrigation Rate

	July 2020	April 2021
Tier 1	\$3.06	\$3.18
Tier 2	\$5.90	\$6.12
Tier 3	\$8.27	\$8.58

Commercial Water Rate

	July 2020	April 2021
Tier 1	\$3.02	\$3.13

REGENCY HERITAGE



The landscape contractor provide weekly services to this location that include ground cover maintenance, shrub trimming, cleaning to swale way and Trailwood Court drainage channel. The landscape contractor provided additional service in the replacement of the master irrigation valve.

The janitorial contractor conducts a daily service that includes removal and replacing trash can liners, debris removal throughout the park, and confirming gate access during and after rain events.

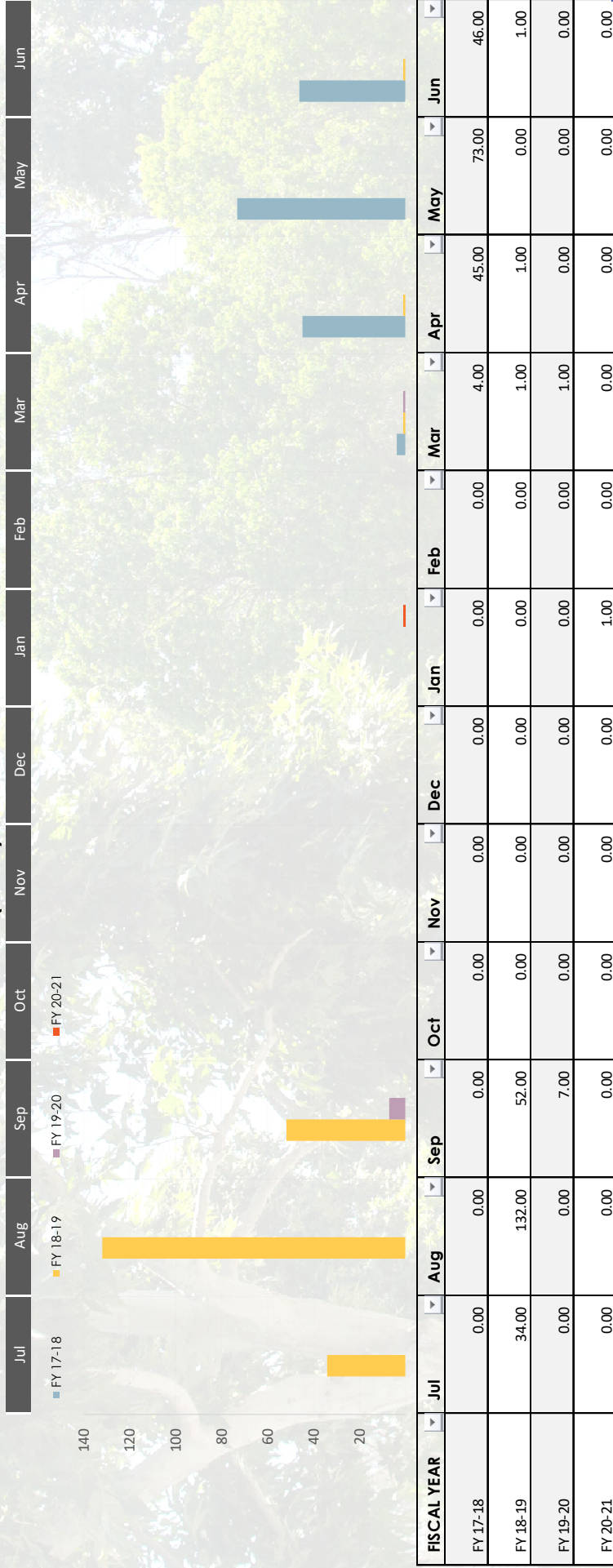
The dog parks DG surface were repaired after rain events by Asap Services. The contractor would level and compact any ruts created by the weather in both large and small dog park gated locations. The section of fencing along the small dog park was repaired by Fence Masters.

City staff used equipment rented from Sunbelt rentals to move boulders along swale way to a more desirable location and to install the new basketball backboards, hoops and nets.

NPPW Services was used to remove any graffiti throughout the park.

WATER USAGE

CENTUM CUBIC FEET (CCF) USED - REGENCY HERITAGE PARK



*Rates during FY 20-21

Landscape Irrigation Rate

	July 2020	April 2021
Tier 1	\$3.06	\$3.18
Tier 2	\$5.90	\$6.12
Tier 3	\$8.27	\$8.58

WINDSONG



The landscape contractor performed weekly services that include the mowing during warm seasons, leaf and debris removal during the fall season quarterly turf fertilization, shrub trimming, and irrigation oversight. An additional service by the contractor was to provide and install mulch to the gardens located on Prairie Road.

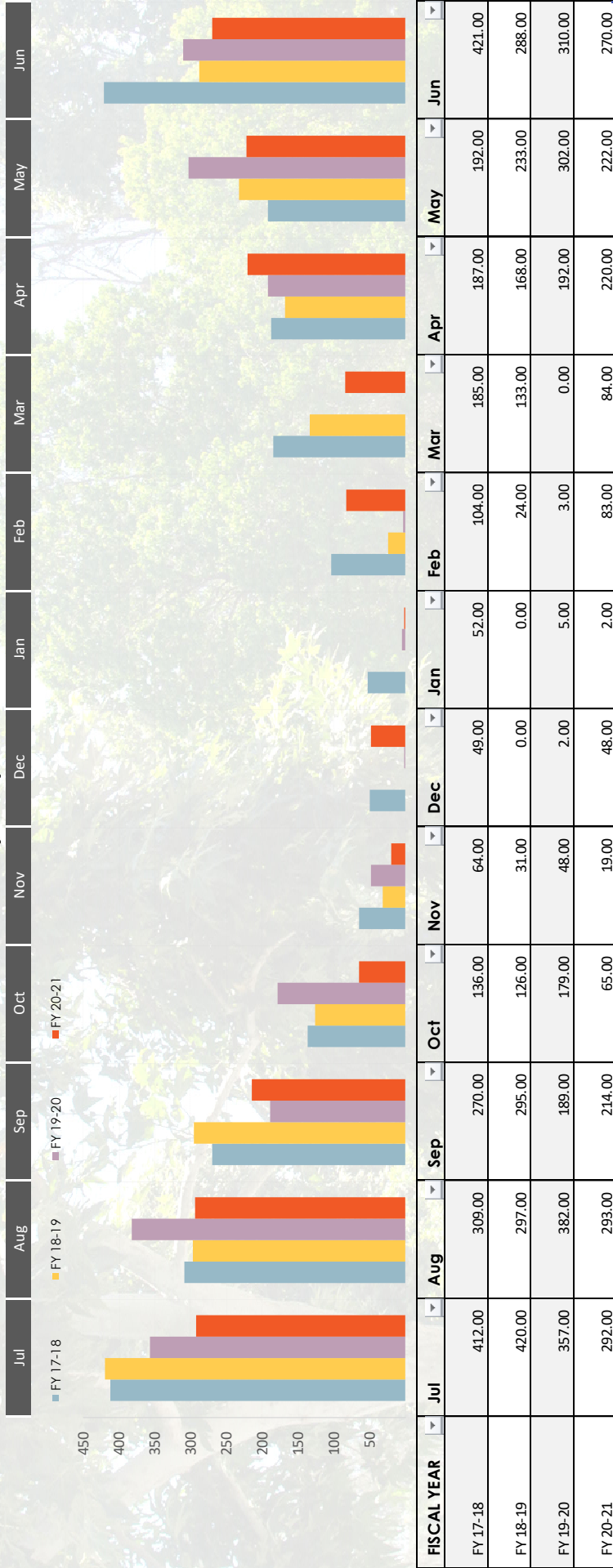
The janitorial contractor performed daily services to Windsong Park that includes the removal and replacement of trash can liners, clearing of all debris within park, and clearing of walkway. Windsong Park's portable restroom and handwashing station provided through Rightway was services weekly.

The playground received 41 cubic yards of certified surface wood fibers from SoCal Mulch. The material was blown in with the blower device attached to their trucks and evenly distribute within the area.

Additional services within the park include gopher and pest services provide by Pest Options and Daniel Pest Control. Any graffiti within this location was removed by NPPW Services. Lastly, the installation of the new basketball backboards, hoops and nets was completed with equipment rented from Sunbelt rentals.

WATER USAGE

CENTUM CUBIC FEET (CCF) USED - WINDSONG PARK



*Rates during FY 20-21

Recycled Irrigation Rate

- Tier 1 \$2.44
- Tier 2 \$4.22
- Tier 3 \$5.40

MALAGA “GATEWAY” PARK



The landscape contractor performed weekly services that include shrub trimming, DG walkway maintenance, and irrigation oversight. Additionally, the contractor provided plant and mulch replenishment throughout this site.

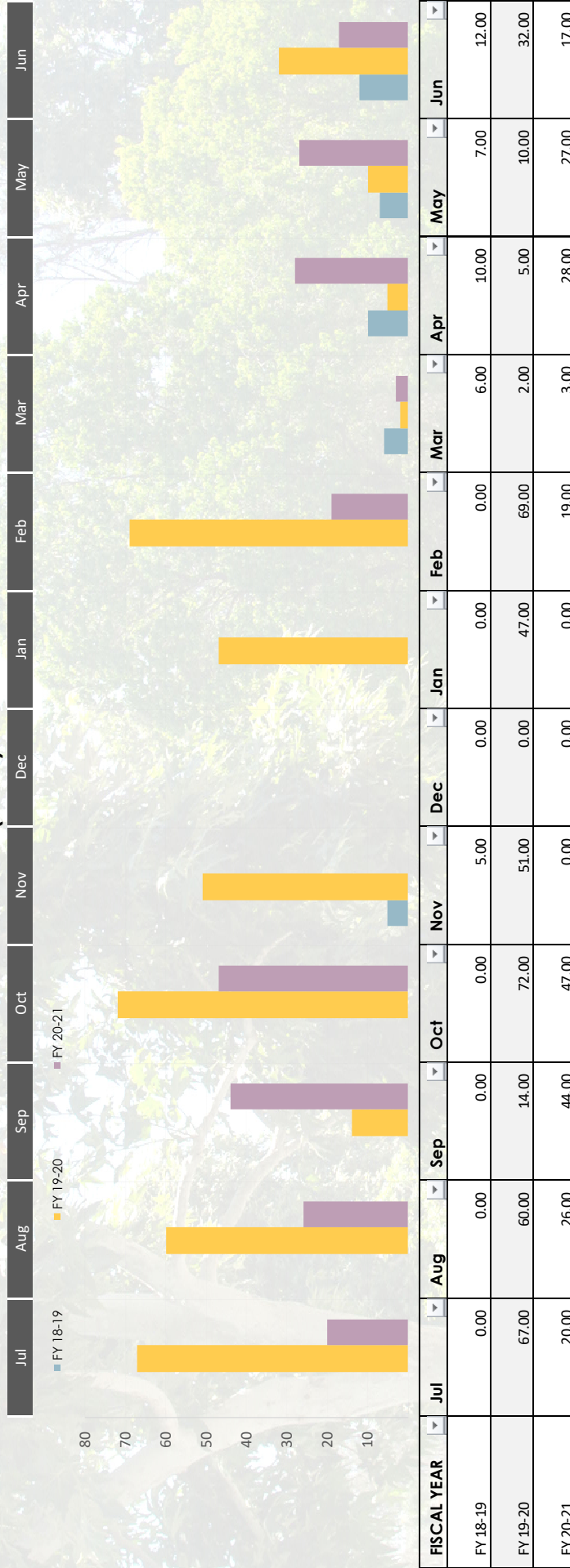
The janitorial contractor provides daily services that include removal and replacement of trash can liners, debris removal throughout the site, and DG walkway upkeep.

The shade arbor repair was performed by Wright Construction, Engineering Inc; they replaced a single missing 4" X 8" X 13' wooden lattice for the existing shade arbor closest to Malaga Road.

Lastly, Sign By Tomorrow provide repair to the WELCOME TO WILDOMAR sign located on the northeast corner of the park.

WATER USAGE

CENTUM CUBIC FEET (CCF) USED - MALAGA PARK



*Rates during FY 20-21

Landscare Irrigation Rate

	July 2020	April 2021
Tier 1	\$3.06	\$3.18
Tier 2	\$5.90	\$6.12
Tier 3	\$8.27	\$8.58

MEASURE Z FUNDED SPECIAL EVENTS

The Special Events were approved by City Council for calendar years of 2020 and 2021 and budgeted during the city's biennial request in June. The Special Events to be held during fiscal year 20-21 are as follows:

2020

CITY OF WILDOMAR BIRTHDAY CELEBRATION

Saturday, July 11th 6pm – 10pm
Marna O'Brien Park

MOVIE IN THE PARK

Saturday, July 25th 7pm
Marna O'Brien Park

ASTRONOMY NIGHT

Saturday, August 22nd 7pm – 9pm
Marna O'Brien Park

MARIACHI NIGHT

Saturday, September 12th 6pm – 10pm
Marna O'Brien Park

TRUNK OR TREAT

Saturday, October 24th 5pm – 8pm
Marna O'Brien Park

2021

EGGSTRAVAGANZA EGG HUNT

Saturday, April 3rd 9am – 11am
Marna O'Brien Park

TEEN EGG HUNT

Saturday, April 3rd 8pm – 9:30pm
Marna O'Brien Park

ASTRONOMY NIGHT

Saturday April (TBD)
Marna O'Brien Park

HEALTH FAIR / ALS RUN

Saturday, May 1st 7am -11am
Marna O'Brien Park

MOVIE IN THE PARK

Saturday, June 5th 7pm – 10pm
Windsong Park

PICNIC IN THE PARK

Saturday June (TBD)
Marna O'Brien Park

CAMPOUT IN THE PARK

Saturday, June 26th – 27th 4pm – 10am
Marna O'Brien Park

The special events calendar for the year 2020 was developed for approval during the October 9, 2019, City Council meeting. The special events calendar for the year 2021 was developed for approval during the December 9, 2020, City Council meeting with the anticipation that regulations would be lifted.

Due to the COVID-19 pandemic and in adherence to State and County regulations, the majority of the 2020 and 2021 event had to be cancelled. Those that were restructured to meet regulations were not charged to Measure Z. The events within the 2020 calendar that were restructured were Astronomy Night and Trunk or Treat. The event that was restructured for the 2021 year was Eggstravaganza.

MEASURE Z'S OVERSIGHT AND ADVISORY COMMITTEE MEMBER COMMENTS

Consistent with the requirements of City of Wildomar Municipal Code 3.18.040 – Annual Report, the following are comments from the Committee (presiding at 6-30-2021) regarding “...(a) the amount of funds collected and expended, and (b) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.”

The first installment of this section is a summary of the combined Advisory Committee Member comments for each park location. The later pages are comments from the following committee members:

ATTACHMENT A - Steve Regalado

ATTACHMENT B - Nolan King



**City of Wildomar
Measure Z - Parks Annual Inspection
FY 20-21 Summary
Marna O'Brien Park**

	STEVE REGALADO		NOLAN KING		SHEILA URLAUB		SHELLY HITCHCOCK		TIMOTHY UNDERDOWN	
	Rating	Priority	Rating	Priority	Rating	Priority	Rating	Priority	Rating	Priority
1 Landscape Detail										
1.1	A	3	A							
1.2	A		A							
1.3	A		A							
1.4	A		A							
2 Structural Detail										
2.1	A		A							
2.2	A		A							
2.3	E		A							
2.4	E		A							
2.5	E		A							
2.6	E		A							
2.7	A		A							
3 Park Assets										
3.1	A		E							
3.2	E		A							
3.3	A		A							
3.4	A		A							
3.5	A		A							
3.6	A		A							
3.7	A		A							
3.8	A		A							
3.9	A		A							

***Rating**
E - Excellent A - Average BA - Below Average P - Poor

***Correction Priority**
1 - High 4 - Low



**City of Wildomar
Measure Z - Parks Annual Inspection
FY 20-21 Summary
Windsong Park**

	STEVE REGALADO		NOLAN KING		SHEILA URLAUB		SHELLY HITCHCOCK		TIMOTHY UNDERDOWN	
	Rating	Priority	Rating	Priority	Rating	Priority	Rating	Priority	Rating	Priority
1 Landscape Detail										
1.1 Turf Maintenance	A		A							
1.2 Shrub Gardens	E		A							
1.3 Trees	E		A							
1.4 Creek Garden	A		A							
2 Structural Detail										
2.1 Gazebos	A									
2.2 Playground	E									
2.3 Trash Cans	A		A							
2.4 Fencing	A		A							
3 Park Assets										
3.1 Basketball Courts	A	3	A							
3.2 Light Poles	A		A							
3.3 Picnic Tables and Benches	A		A							
3.4 Dog Bag Dispenser	A		A							
3.5 Rocks	A		A							
3.6 Little Free Library	A		A							

***Rating**

E - Excellent A - Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low



**City of Wildomar
Measure Z - Parks Annual Inspection
FY 20-21 Summary
Heritage Regency Park**

	STEVE REGALADO		NOLAN KING		SHEILA URLAUB		SHELLY HITCHCOCK		TIMOTHY UNDERDOWN	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1	A									
1.2	A		A							
1.3	A		A							
1.4	A		B							
2 Structural Detail										
2.1	A		A							
2.2	A		A							
2.3	E		A							
2.4	E		A							
2.5	A		A							
3 Park Assets										
3.1	E		A							
3.2	A		A							
3.3	A		A							
3.4	A		A							

***Rating**

E - Excellent A - Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low



**City of Wildomar
Measure Z - Parks Annual Inspection
FY 20-21 Summary
Malaga Park**

	STEVE REGALADO		NOLAN KING		SHEILA URLAUB		SHELLY HITCHCOCK		TIMOTHY UNDERDOWN	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1 Groundcover and Tree Maintenance	A		A							
1.2 Shrub Gardens	A		A							
1.3 DG Walkway	E		E							
2 Structural Detail										
2.1 Shade Structures	A		A							
2.2 Signage	E		E							
2.3 Fencing	E		A							
3 Park Assets										
3.1 Benches and Trash Cans	A		A							
3.2 Little Free Library	A		A							

***Rating**

E - Excellent A - Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low

ATTACHMENT A

Measure Z Oversight Advisory Committee
July 2020 - June 2021

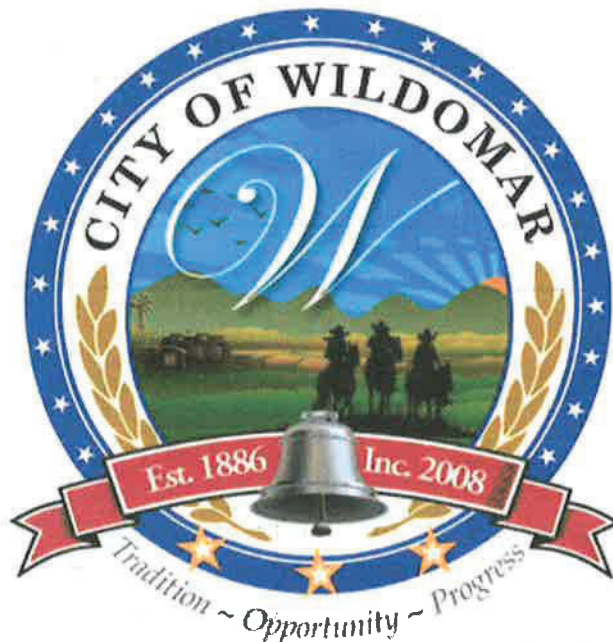
Wildomar parks annual inspections
conducted by the presiding committee members:

Steve Regalado

**City of Wildomar
Measure Z Oversight Advisory Committee**

**Wildomar Parks
Annual Inspection Guide**

2020 / 2021



**Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Nolan King, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Member**

**Marna O'Brien Park
20505 Palomar Street
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Majority of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

“Field” turf used by baseball, football, and soccer leagues.

“Park” turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located throughout perimeter of the park and parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the building located in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, vents, and rain gutters.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks
Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the building structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park play equipment, water fountains, benches and trash containers. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low	3	2	High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1 <input type="radio"/>

3.2 Exercise Equipment

This location has 3-exercise devices around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low	3	2	High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1 <input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low	3	2	High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1 <input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.9 Little Free Library

The little free library is located between the parking lot and basketball courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Windsong Park
35459 Prairie Road
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the structures that are on this park location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location, Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism and after hours usage.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Fencing

This Park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park play equipment, benches, tables, and landscape features. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: MONITOR COURT SURFACE, MUCH WEAR + TEAR

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.

The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Little Free Library

The little free library is located under the sycamore tree north of the playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
20171 Autumn Oak Place
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the northern walls and southern wall from the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 950 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections: Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure

The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Malaga Park
32308 Mission Trail
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the Plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments: _____				

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments: _____				

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park benches, trash containers and other features. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Little Free Library

The little free library is located next to the southern shade structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTACHMENT B

Measure Z Oversight Advisory Committee
July 2020 - June 2021

Wildomar parks annual inspections
conducted by the presiding committee members:

Nolan King

City of Wildomar
Measure Z Oversight Advisory Committee

Wildomar Parks
Annual Inspection Guide

2020 / 2021



Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Nolan King, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Member

**Marna O'Brien Park
 20505 Palomar Street
 Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Majority of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

“Field” turf used by baseball, football, and soccer leagues.
 “Park” turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: All turf is winter dormant. Some bare patches and clover invasion in Park turf.
some dog poo throughtout.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located throughout perimeter of the park and parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Majority of shrubbery is healthy and well maintained. Some thin/bare/missing along perimeter.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Most trees are dormant. Appear healthy and well maintained.

One rogue tree is growing near the southwest wall.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Overall good condition. Some damage to fould ball netting above south wall.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the building located in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, vents, and rain gutters.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Building in good condition. very little rust or wear. no graffiti observed.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks
Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Mens: Fair condition overall. acceptable.
Womens: Partner reports good condition overall, clean.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: good condition with little wear or weathering. stickers and tape from decoration, no graffiti.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: undamaged. clean, bark surface in good condition.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the building structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: acceptable. no water.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: overall good condition. no gaps or breaks.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park play equipment, water fountains, benches and trash containers. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: court surface very good. backboards and nets appear new.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Exercise Equipment

This location has 3-exercise devices around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: some paint wear. undamaged, solid.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: no deficiencies observed.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: one pole at south end missing plastic base cap.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: overall very good. some rust on uncovered bench/table near north field

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: short people fountain low volume/pressure. Tall person's fountain sprays very high and wild. Bottle filler is just right.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: very good

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: good condition. bags present

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.9 Little Free Library

The little free library is located between the parking lot and basketball courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: some weathering. very little subversive literature.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Windsong Park
35459 Prairie Road
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: All turf is winter dormant. few bare pathces. no broken sprinklers or mud spots.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Shrubbery is healthy and well maintained.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Most trees are dormant. Appear healthy and well maintained.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Some litter and excess brush.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the structures that are on this park location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location, Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism and after hours usage.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Gazebos, BBQs, and tables in good condition.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Playground equipment appears in good condition and is undamaged. Shade is adequate.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Fencing

This Park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Clear signage, fence in good condition. gate is secure.

There are two palms growing between the chain link and wood fence at southwest end.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park play equipment, benches, tables, and landscape features. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: court surface very good. backboards and nets appear new.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: no deficiencies.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.
The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Some tree damage to paved surface near playground. Graffiti on concrete.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: bags present. no poop.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: rocky.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Little Free Library

The little free library is located under the sycamore tree north of the playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: weathered. few books.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
 20171 Autumn Oak Place
 Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Alternative groundcover in good condition. few bare spots.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the northern walls and southern wall from the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Shrubbery is healthy and well maintained. Some dead/missing near center tree planter.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Most trees are dormant. Appear healthy and well maintained.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 950 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: some erosion in the swale at south end and next to the main entrance bridge including exposed pipe.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: good condition

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Playground equipment appears in good condition and is undamaged.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections: Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Clean. good condition.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: undamaged.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: court surface very good. backboards and nets appear new.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure
The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Some burn damage on tables.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____ bags present. no poop.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Malaga Park
32308 Mission Trail
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the Plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Plantings appear in good condition, some winter dormant. a few bare spots.

	Low	3	2	High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Shrubbery is healthy and well maintained.

	Low	3	2	High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Solid. some weathering. maybe a little stain would extend their life?

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park benches, trash containers and other features. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: some rust on lid.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Little Free Library

The little free library is located next to the southern shade structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: needs books. Good condition.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

respectfully submitted,
Nolan King
Nolan King

ANNUAL FINANCIAL SUMMARY

Total Measure Z revenues for FY 2020-21 were \$361,568, a decrease of \$19,831 from last year's \$381,399. The expenditures were \$398,050, which is an increase of \$39,080 from \$358,970. Expenditures increase primarily due increase in contractual services.

The fund balance on June 30, 2021, was \$226,671, a decrease of \$9,482 from last year's \$263,153. From that balance twenty percent (20%), or \$70,000 of the audited year's expenditure amount is reserved to cover operating expenditures. An additional \$20,000 is reserved for utility cost stabilization. The remaining \$136,671 is applied towards the cost of repair and maintenance of longer-term depreciable park amenities and facilities.

The following pages are the Audited Financial Statements from Teaman, Ramirez and Smith, Inc., the City's external auditors.

**WILDOMAR MEASURE Z PARK FUND
CITY OF WILDOMAR, CALIFORNIA**

FUND FINANCIAL STATEMENTS

For the Year Ended June 30, 2021

Prepared By:

**The City of Wildomar
Finance Department**

**Wildomar Measure Z Park Fund
Fund Financial Statements
Year Ended June 30, 2021**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

Report on Financial Statements

We have audited the accompanying financial statements of the Measure Z Park Fund, a special revenue fund of the City of Wildomar, California, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Measure Z Park Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to an express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure Z Park Fund, a special revenue fund of the City of Wildomar, California, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements present only the Measure Z Park Special Revenue Fund, and do not purport to, and do not present the financial position of the City of Wildomar, California, as of June 30, 2021, or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 28, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Riverside, California
January 28, 2022

BASIC FINANCIAL STATEMENTS

Wildomar Measure Z Park Fund
Balance Sheet
Governmental Fund
June 30, 2021

ASSETS

Cash and Investments	\$ 238,961
Due from Other Governments	<u>22,227</u>
Total Assets	<u><u>\$ 261,188</u></u>

LIABILITIES

Accounts Payable	\$ 28,284
Accrued Liabilities	<u>6,233</u>
Total Liabilities	<u>34,517</u>

FUND BALANCES

Restricted for:	
Culture and Recreation	<u>226,671</u>
Total Fund Balances	<u>226,671</u>
Total Liabilities and Fund Balances	<u><u>\$ 261,188</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure Z Park Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund
For the Year Ended June 30, 2021

REVENUES	
Intergovernmental	\$ 358,388
Charges for Services	2,907
Use of Money and Property	<u>273</u>
Total Revenues	<u>361,568</u>
EXPENDITURES	
Current:	
General Government	275
Culture and Recreation	<u>397,775</u>
Total Expenditures	<u>398,050</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(36,482)
Fund Balances - Beginning of Year	<u>263,153</u>
Fund Balances - End of Year	<u><u>\$ 226,671</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Description of the Reporting Entity

The Wildomar Measure Z Park Fund was established on November 6, 2012, pursuant to voter-approved annual parcel assessment to assist in the funding of park operations and related activities. On February 13, 2013, the City Council approved Resolution 2013-5 establishing the Measure Z Oversight and Advisory Committee and appointing 5 residents as committee members.

The Measure Z Park Fund is included as a special revenue fund of the City of Wildomar (the City) and, accordingly, the accompanying fund financial statements are included as a special revenue fund of the basic financial statements prepared by the City. The accompanying financial statements are intended to reflect the financial position of operations for the Measure Z Park Fund only and do not purport to, and do not, present the financial position of the City of Wildomar, California. Separate financial statements are prepared for the City of Wildomar, and may be obtained from the City.

b. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, and then unrestricted resources as they are needed.

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and investments are shown as both restricted and unrestricted cash and investments in the governmental funds.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Deferred Outflows/Inflows of Resources

In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Fund does not report any deferred outflows.

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Currently, the Fund does not report any deferred inflows.

Compensated Absences

The dollar value at June 30th of all vacation and sick leave hours is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Staff and management are unrepresented and have a compensation plan. The City Manager is governed by an employment agreement which includes the compensation rate and specified rules governing vacation and sick leave. All employees are provided with vacation and sick leave when taken, with a cash-out of unused/accrued leave upon termination. Maximum accrual limits for each category:

Vacation Leave	320 hours
Sick Leave	320 hours

Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Unless otherwise governed by an employee agreement, staff may convert in May and November a maximum of 40 vacation hours into compensation.

Sick leave is payable when an employee is unable to work because of illness. Employees with continuous employment of five years or more may receive a payment of 50% of their unused sick leave when they separate without cause or retire at the then rate of compensation.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either, (a) external creditors, grantors, contributions, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in Resolution No. 2011-32 approved on June 21, 2011.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and deferred outflows/inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

Functional Classifications

Expenditures of the governmental funds are classified by function. Functional classifications are defined as Culture and Recreation which includes activities which provide recreation, cultural and educational services.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

2) CASH AND INVESTMENTS

As of June 30, 2021, cash and investments were reported in the accompanying financial statements as follows:

Governmental Fund	\$ 238,961
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The Measure Z Park Fund is pooled with the City of Wildomar's cash and investments in order to generate optimum interest earnings. The information required by GASB Statement No. 40 related to authorized investments, credit risk, etc. is available in the comprehensive annual financial report of the City.

3) FAIR VALUE MEASUREMENTS

Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurements and Application, provides the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value with Level 1 given the highest priority and Level 3 the lowest priority. The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within *Level 1* that are observable for the asset or liability, either directly or indirectly. *Level 2* inputs include the following:

- a. Quoted prices for similar assets or liabilities in active markets.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2021

3) FAIR VALUE MEASUREMENTS - Continued

- b. Quoted prices for identical or similar assets or liabilities in markets that are not active.
- a. Inputs other than quoted prices that are observable for the asset or liability (for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates).
- b. Inputs that are derived principally from or corroborated by observable market data by correlation or other means (market-corroborated inputs).

Level 3 inputs are unobservable inputs for the asset or liability.

As explained in Note 2, the Measure Z Park Fund has its investments pooled with the City. The cash and investments reflected is a portion of the City's overall cash and investments. Refer to the City's financial statements for additional information relating to categorization of investment types.

4) COMMITMENTS AND CONTINGENCIES

As of June 30, 2021, in the opinion of the City's Administration, there are no outstanding matters which would have a significant affect on the financial condition of the Measure Z Park Fund.

COVID-19

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The pandemic continued subsequent to year end with certain restrictions required by the Governor of California, as well as local governments, which may affect revenue sources and also caused subsequent stock market volatility. The duration of the pandemic and the impact of COVID-19 on the City's operational and financial performance is uncertain at this time.

REQUIRED SUPPLEMENTARY INFORMATION

Wildomar Measure Z Park Fund
Notes to Required Supplementary Information
June 30, 2021

Budgetary Comparison Information

General Budget Policies

The City Council approves each year's budget prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Supplemental appropriations, where required during the period, are also approved by the Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

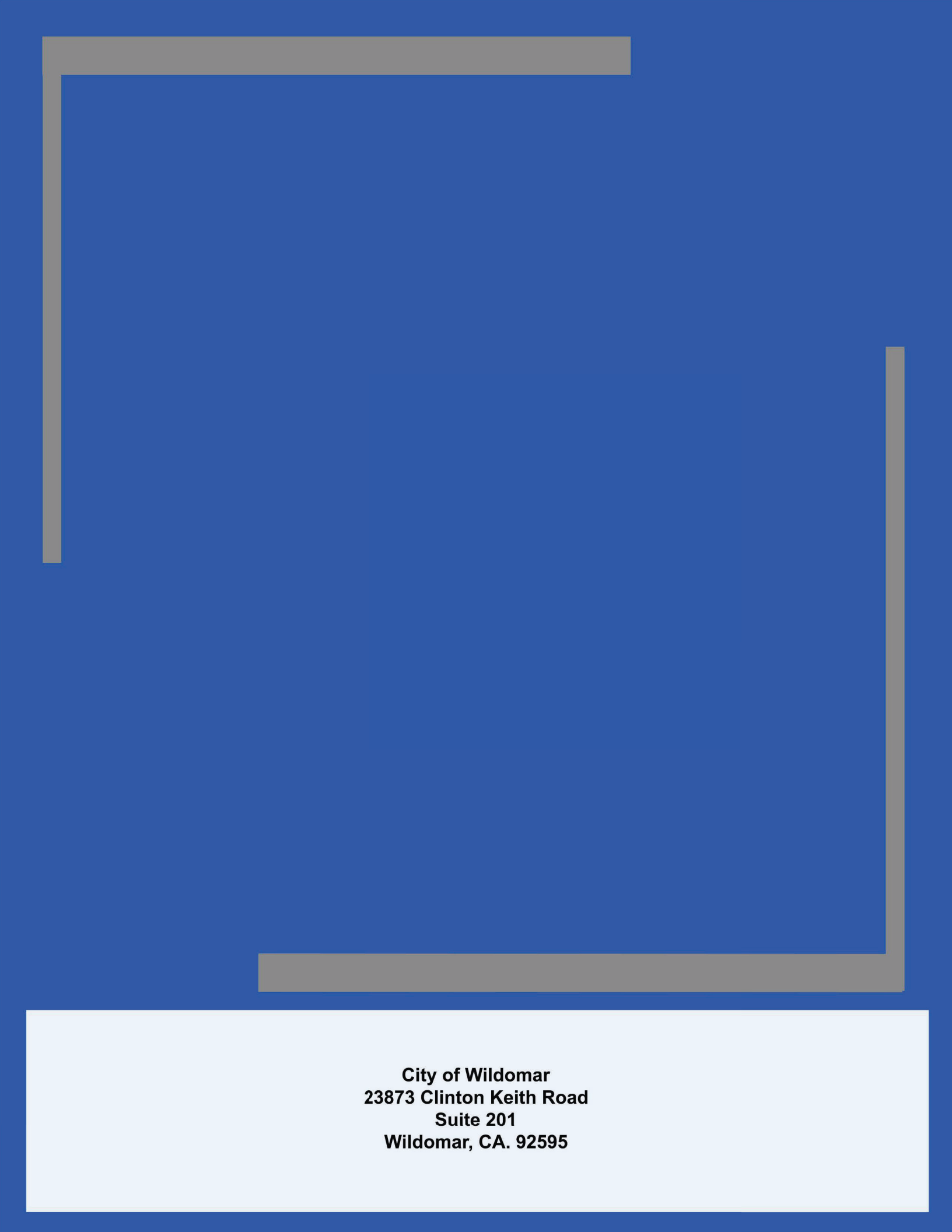
Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

**Wildomar Measure Z Park Fund
Budgetary Comparison Schedule
Year Ended June 30, 2021**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 263,153	\$ 263,153	\$ 263,153	\$ -
Resources (Inflows):				
Intergovernmental	385,000	385,000	358,388	(26,612)
Charges for Services	57,100	51,100	2,907	(48,193)
Use of Money and Property	-	-	273	273
	<u>705,253</u>	<u>699,253</u>	<u>624,721</u>	<u>(74,532)</u>
Amounts Available for Appropriations				
Charges to Appropriations (Outflows):				
General Government	-	-	275	(275)
Culture and Recreation	465,400	477,400	397,775	79,625
	<u>465,400</u>	<u>477,400</u>	<u>398,050</u>	<u>79,350</u>
Total Charges to Appropriations				
	<u>465,400</u>	<u>477,400</u>	<u>398,050</u>	<u>79,350</u>
Budgetary Fund Balance, June 30	<u><u>\$ 239,853</u></u>	<u><u>\$ 221,853</u></u>	<u><u>\$ 226,671</u></u>	<u><u>\$ 4,818</u></u>





**City of Wildomar
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